

## Agenda: Board of the Student Union

Date: 2024-12-05

Place: Kansliet

Time: 17:09 - 18:18

### 1. Meetings opening

The meeting opened at 17:09

### 2. Vote for meeting chairman

The board chose Melissa Ferm as meeting chairman.

### 3. Vote for secretary

The board chose David Bengtsson as secretary.

### 4. Vote for adjuster

The board chose Philip Pettersson as adjuster.

### 5. Attendance and voting rights.

The board confirms the attendance list with the following attendance:

<i>Role</i>	<i>Name</i>	<i>Replacement</i>
Chairman	Melissa Ferm	
Vice chairman	Mie Unenge	
Treasurer	David Bengtsson	
Intro general	Caroline Wibjörk	
Labour market Chairman	Vacant	
Event Chairman	Samantha Stankounas	
Info Chairman	Paulina sjödin	
Marketing Chairman	Martin Lindgren	
Chairman SköSex	Johanna Jansson	Elvira Stenman
Chairman Safir	Philip Pettersson	
Chairman Skills	David Bengtsson	
Chairman Vitae	Sophia Oliva	
Chairman SköSjuk	Sofia Redman	
Chairman Histek	Anton Sundvall	

8 of 13 members of the board were in attendance.

Guests: Thea Hommel

Ordf.	Sekr.	Just.
MF	DB	PP

Voting count was set to 8.

## 6. Confirmation of the agenda

The agenda was confirmed with additions 11b, 11c, 12d and 12e

## 7. Previous meeting protocol

Previous meeting protocols are waiting to be signed:

2024-10-24 - David

2024-10-31 - Sophia

## 8. Reports

### 8a. Chairman

- Attended the graduation ceremony and presented a speech
- Attended the Autumn Annual meeting
- Had a budget meeting with David and Mie
- Had an evaluation meeting with the project group of Megan
- Made preparations for the visit of SFS for our application of "Årets Studentstad"
- Attended meeting with Pro Vice-Chancellor Anna - about the Master of Engineering application
- Attended two (2) workshops with the SFS board and other Student Unions.
- Attended Safir's annual meeting as adjuster.
- Attended SamS annual meeting in Karlskrona från Friday to Sunday
- Attended meeting with the University's economics department for help with our economical situation
- Attended the Vice Chancellor leader's management group (RLG)
- Attended the Vice Chancellor strategic decision group
- Helped Philip with Safir handover documents
- Started handover for Labour Market Chairman.
- Adjusted protocols for annual meetings and KS

### 8b. Vice chairman

- Emailed the committees that Johanna and Martin were voted into.
- Adjusted protocol
- Checked budget with David and Melissa for 2025/2026
- Meeting with the Accessibility Committee and took up some things that were raised to KS last week
- Participated in the Annual Meeting for SiS
- Participated in the graduation ceremony for the award of the Golden Apple 2024

Ordf.	Sekr.	Just.
		

- Worked with 3 different student cases
- Network meeting with SSO with the topic Recovery
- Meeting with Pro Vice-Chancellor Anna - about the Master of Engineering application
- Meeting with Student Health and how our cooperation looks and how it should continue
- Dialogue meeting with Deans
- Participated in Safir's annual meeting
- Annual meeting with SamS in Karlskrona (Friday - Sunday)
- The steering group for Digitala Sal's exam
- Faculty Board meeting
- Education Committee for ING
- Booked meetings for 2025 in various committees
- Meeting with sections
- 

**8c. Treasurer**

- Planing the ovve order
- Looking into coffee costs for the Megakonferens.
- Went to the Sams annual meeting as a SKILLS
- Planning treasurer forum

**8d. Intro General**

-

**8e. Labour market Chairman**

-

**8f. Event Chairman**

-

**8g. Info Chairman**

-

**8h. Marketing Chairman**

- Sent in the material for the christmas dinner
- Finalised decembers kårkråka
- Prepared the marketing for the student breakfast
- Helped market Framtid

**8i. Chairman SköSex**

- Had 2 open nights 1 pub and 1 club, Made an total revenue of 59 977kr
- Fixed agenda for grand meeting

Ordf.	Sekr.	Just.
MF	DB	PT

- Had an internal boardgame night

**8j. Chairman Safir**

- Held the annual meeting and elected a new board.
- Held afterski.
- Planning our last study night.
- Planning for our handover, in group and individual.
- Attended stämman.

**8k. Chairman Skills**

- Planning SKILLS LAN at KB for 14-15/12.
- Helping the new board elect posts internally.
- Begun holding handovers with the new board.

**8l. Chairman Vitae**

- Attended Stämman
- Planning our last event of the semester
- Held Yoga event
- Had ice skating with Skills
- Working on individual and board handovers

**8m. Chairman SköSjuk**

- Planning sittning.

**8n. Chairman HISTEK**

- Held HISTEK meeting

**9. Per Capsulam decision**

No Per Capsulam decisions were taken since the last meeting.

**10. Decision Points****11. Discussion Points**

Ordf.	Sekr.	Just.
MF	DB	PP

### 11a. *Workshop with IKT - point brought back*

**Background:** We talked about this two weeks ago and now I need to know what KS and the Sections think about this as I need to give feedback to Peter Fogel on what we want to do with this.

**Discussion:** Skösjuk cannot participate due to a heavy study workload. Skösex will have one representative. Safir had no interest in participating. Some members of the newly elected Vitae board showed interest. HisTek's current board will have no representatives.

Mie and Melissa explain that due to tight schedules with handovers, intro, exams and Framtid on the horizon, the workshop will not be held soon. Melissa proposes changing the format to allow people to give responses without the scheduling conflicts, or move it up to march to avoid the more stressful period.

### 11b. *Removal of storage and reorganize*

**Background:** One of the bigger costs in our budget is storage room 81. We have decided to remove it and bring all the stuff here. Melissa has secured a storage room that we can use until the summer, free of charge while we are sorting everything.

We need to remove all the stuff from 81an and bring them here. When?

**Discussion:** It needs to be done before the new year. Most boards are unavailable 14-15/12. December 13th before the Christmas dinner is proposed, and apart from most of the Skösjuk board having seminars, most people seem to at least be available. The board decides to set 13/12 as the date. KS will bring this point up next week again. All the boards need to discuss what time is best for them.

### 11c. *Ovveonsdag*

**Background:** Next week is the christmas ovveonsdag! All the sections will be there among others, and we need to discuss who will be responsible for what.

**Discussion:**

KS - Glögg

SKILLS - Gingerbread

HisTek - Skumtomtar

Skösjuk - Julmust

Safir - Iskonfektyr - Julgodis

Vitae + SköSex - Lussebullar

It's still an ovveonsdag, so all sections can still bring the usual stuff. As the amount of students coming to the membership breakfasts and the ovve wednesdays can vary quite a bit, it's difficult to predict how many will show up. It's best if everyone just bring the amount of fika and drinks that they feel comfortable with. The school might also want to participate to allow students to try out chairs for the computer rooms,

Ordf.	Sekr.	Just.
MF	DB	PF

as they did this last ovve wednesday. SMS will be playing music from 12-13. We'll use a premade Christmas playlist to set the mood otherwise.

## 12. Other points/Information

### 12a. *Workshop with Borås - cancelled*

**Background:** Unfortunately Borås had to cancel the workshop. It will be postponed until february.

**Discussion:** Unfortunately cancelled.

### 12b. *Drivhuset - work shuffled to the Student Union*

**Background:** I (Melissa) have had a talk with some external people to help us bring more money into the Student Union.

One of these are the student workers that Drivhuset has, which will be taken over to some extent by the Student Union. This means that Drivhuset will send us a job that needs done, that we will do and then the Student Union will get paid for it.

These jobs will be easy, example: Inform students about upcoming events in the G building. Ovveonsdag booth etc.

**Discussion:** Remember to tell this to the new boards. If someone appointed to do a job cannot participate, that is fine if they have a good reason. Otherwise everyone is expected to take part and help out. It will primarily go to KS, and the sections secondarily. Jobs will be assigned on a personal basis and not board by board.

### 12c. *Positions to be filled*

**Background:** There are a lot of boards that are missing student representations that need to be filled. Bring it back to your board for a decision at the next meeting.

These are:

- Disciplinary board - 1 replacement
- Ingenium - work package 5 and 7, 1 representative for student advisory board
- Broad recruitment - 1 representative
- Accessibility - 1 representative
- Campus plan 1-3 representatives

If you are interested in what more boards there are that Mie and Melissa sits in you are welcome to come in and take a look!

**Discussion:** We may also need replacements or new representatives for Disciplinnämnden and Fakultetsnämnden in the coming months.

Ordf.	Sekr.	Just.
MF	DB	PP

### **12d. Wrong address and phone numbers in protocol**

**Background:** Check all your documents. We have not updated our phone number and post address!

**Discussion:** The contact information at the bottom of each page in this KS protocol is correct. Use this as a reference when changing your own protocols.

### **12e. Improper handling of protocols**

**Background:** Melissa and Mie have gone through protocols and they are not at the standard it should be! Signatures missing, no motion on decision points, nicknames etc.  
Missing resignations and secrecy should be handed to Melissa ASAP.  
Every board has to go over theirs and fix the mistakes.

**Discussion:** It's important that all documents are stored in the right folder. For new boards holding meetings before their actual board year, the protocols should be placed in the folder for the year the meeting took place. If the board wishes, they can put extra copies in the folder for that board's year as well.

For annual meeting protocols, there needs to be a structure beforehand, so that the secretaries only need to add the names and details brought up during the meeting. This needs to be fixed.

There needs to be a discussion in KS about how to announce votes in annual meeting protocols, so that all sections do the same thing; whether or not to announce how many votes every candidate gets or to merely announce the winner in an election.

## **13. Summary of assignments**

- Check with your boards whether they prefer having the storage cleanout at 10 or 15 on the 13th.
- Tell the new boards about the Drivhuset work to prepare them.
- Talk to your boards about whether you want to announce individual vote results in your annual meeting protocols. Bring back next week.

## **14. Next meeting**

2024-12-12 at 17:00

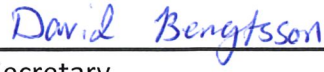
## **15. Closing of meeting**

Meeting closes at 18:18

Ordf.	Sekr.	Just.
MF	DB	AY



Meeting chairman  
Melissa Ferm



Secretary  
David Bengtsson



Adjuster  
Philip Pettersson

Ordf.	Sekr.	Just.
MF	DB	PP