

Agenda: Board of the Student Union

Date: 2024-12-12

Place: Kansliet

Time: 17:00 - 18:54

1. Meetings opening

The meeting opened at 17:16

2. Vote for meeting chairman

The board chose Melissa Ferm as the meeting chairman.

3. Vote for secretary

The board chose Sophia Oliva as secretary.

4. Vote for adjuster

The board chose Anton Sundvall as the adjuster.

5. Attendance and voting rights.

The board confirms the attendance list with the following attendance:

<i>Role</i>	<i>Name</i>	<i>Replacement</i>
Chairman	Melissa Ferm	
Vice chairman	Mie Unenge	
Treasurer	David Bengtsson	
Intro general	Caroline Wibjörk	
Labour market Chairman	Vacant	
Event Chairman	Samantha Stankounas	
Info Chairman	Paulina sjödin	
Marketing Chairman	Martin Lindgren	
Chairman SköSex	Johanna Jansson	Bogdan Chernikov Maister
Chairman Safir	Philip Pettersson	
Chairman Skills	David Bengtsson	
Chairman Vitae	Sophia Oliva	
Chairman SköSjuk	Sofia Redman	
Chairman Histek	Anton Sundvall	

7 of 13 members of the board were in attendance.

Guests:

Sandra Hellberg, Lukas Nilsson, Noor Al-Sanatee, Julian Jaako Ahlberger, Eric Hedenskog

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The voting count was set to 8.

6. Confirmation of the agenda

The agenda was confirmed with additions of point 12b.

7. Previous meeting protocol

Previous meeting protocols are waiting to be signed:

2024-10-24

2024-10-31

8. Reports

8a. Chairman

- Had meetings with new Chairmans about their upcoming work.
- Attended a Vitae board meeting and board handover
- Attended member meeting with SFS
- Attended HISTEK annual meeting as the meeting chairman
- Attended the CitySäk meeting - topic was drugs amongst the youth
- Attended a meeting with the University about our contract agreement.
- Attended Ovve-onsdag
- Went shopping for the ovve-onsdag and the Christmas dinner
- Had a spontaneous meeting with AMK about marketing strategies for the university and the Student Union together.

8b. Vice chairman

- UF meeting - focus on handover and student concerns that may be relevant at handover
- Attended member meeting with SFS
- Attended HISTEK annual meeting as adjuster
- Attended the CitySäk meeting - topic was drugs amongst the youth
- Shopping for SiS Christmas table
- Shopped and attended ovve-onsdag
- Start-up meeting with Campus-plan

8c. Treasurer

- Working on the Ovve order
- Planning purchase for the fika shop

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- Writing a form to gather information about students' desires for new items for the shop.

8d. Intro General

-

8e. Labour market Chairman

-

8f. Event Chairman

-

8g. Info Chairman

-

8h. Marketing Chairman

- Marketed the Christmas dinner
- Marketed the last Ovve-Wednesday
- Helped the sections with their marketing

8i. Chairman SköSex

- Hosted the last open night of the semester
 - Vinterbartömning ca 400 guests (88 at the sittning)
- Participated in a Ovve Onsdag with SiS
- Started planning events for the coming spring semester together with sections and our project groups
- Started business planning for summer 2025 and on

8j. Chairman Safir

- Held group handover
- Held individual handovers
- Scheduled individual handovers
- Attended Ovve-onsdag
- Held our last study night

8k. Chairman Skills

- Planning a LAN at KB.
- Helped HisTek with their annual meeting.
- Thrills planning a BBQ.
- Working on handovers
- Held teambuilding with the new board.
- Attended Christmas themed ovve wednesday

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8l. Chairman Vitae

- Held group handover
- Created the board handover document
- Attended Ovveonsdag
- Held individual handover
- Had last team building for the Board of 2024
- Went shopping for OvveOnsdag

8m. Chairman SköSjuk

- Attended lucia ovve-onsdag 11/12
- Held my last board meeting for the year

8n. Chairman HISTEK

- Held annual meeting
- Attended lucia ovve onsdag

9. Per Capsulam decision

No Per Capsulam decisions have been taken since the last meeting.

10. Decision Points**10a. Banning people from the Kansli Guidelines VT 2025**

Background: The guidelines have been discussed and set. The Guidelines will take effect from VT 2025.

Attachments:

https://docs.google.com/document/d/1bjJtdma9xVY9f-jjdsXth61YBiZDS49HhutIR_zYRZs/edit?usp=sharing

Discussion:

KS goes over the document once again, Melissa takes the chance to explain the documents to the coming chairmans. Bogdan wonders if the bans will be documented. Mellissa answers that there would be documentation in the safe, KS would be informed and the case would be taken case-by-case.

[Martin Lindgren joins the meeting at 17:27]

[The vote count is adjusted to 9.]

Motion: To approve the guidelines of banning people from the Kansli from VT 2025.

The board decided to **approve** the motion.

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11. Discussion Points

11a. *Vote count for elections*

Background: How do we feel about sections writing the vote results in the protocol?
Could this be seen negatively, should we all do it the same way?

Discussion:

David reports that Skills came to the conclusion the vote count shouldn't be in the documents, but it should still be documented properly. He proposes it being handled by the Info Chairman and the information to be stored in the safe. Mie asks for clarifications. Bogdan mentions that since it's a democratic process, for transparency and clarity, the number should be in the protocol for everyone to see. Philip brings up that Safir prefers to keep the numbers off the protocol. He asks why it is relevant to keep this type of information. David replies that it's a relevant type of information and should be stored but to avoid unfair treatment/negativity it could be stored elsewhere. Julian adds that having the results visible at all times could lead to a misperception of individuals, but they should still be stored in case of complaint. Sofia mentions that Skösjuk does not have it in the protocols and it's relevant to have non-biased adjusters (i.e. close friends and similar) to avoid questioning of the results. Mie thinks both options are valid; she mentions how for Safir's annual meeting the results were saved and shared with the meeting chairman and secretary, creating a bigger pool of witnesses. Bogdan reinforces that for clarity the votes should be properly documented, this way you avoid any type of issues or vote-related questioning. Anton brings up that Histek sees no reason why exact results should be reported, if the doubts are related to the validity of the votes, those can be questioned in any case. Documented or undocumented, values could be biased. In the case of digital voting, it shouldn't barely be written down, a graph should be included instead in the protocol. Melissa brings up the example of a position being elected with one vote and the rest vacant, what would be the consequences of it? Mie says it would hurt the person who voted and undermine the possibility of being anonymous for the votes. David agrees. Sophia mentions that it's understandable the concern of hurting others, however, everyone should be able to see the voting counts and eventually question the operation of the person elected in the example provided by Melissa. Friendship should not be in the way of determining if someone fits for a position as the person running should still be deemed responsible by the electors. Bogdan agrees. Mie thinks David's proposal is the best solution given the concerns brought up. It would avoid hurting individuals while still providing clarity if requested.

Melissa offers three options for the meeting:

- 1- Yes, votes are visible in the protocol.
- 2- No, votes should not be in the protocol.
- 3- Every board should be able to choose for themselves.

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Philip suggests rediscussing the matter when the new boards step up. Melissa agrees and states that every current board can decide for themselves.

11b. Storage removal - a point brought back

Background: What did your boards say about the time for emptying the storage? Suggested times were 10 am or 3 pm on the 13th of December.

Discussion:

○ Melissa adds that there's more work than expected, therefore both times will apply. The morning group will clean out the storage and the afternoon group will move things between storages. SkoSex is exempted due to rent-out. SkoSjuk board is split between both time slots. Histek can at 15:00. Safir can at 10:00, Skills can at 15:00, and Vitae can at 15:00. Chairmans inform the boards that both time slots are available.

○ The conference room will be cleaned, the second Kansliet storage will be emptied out, sections will have the big storage, sub-sections, and SiS will have the second smaller one. Everything should be taken out, sorted, and re-organized. Everything that is not needed should be thrown away. In the downstairs storage, everything irrelevant will be moved to the unlocked storage. Fatboys are going back to the G-Building.

12. Other points/Information

12a. Keys to Kansli

Background: Section Chairmans and KS members that are leaving, your keys that are being handed over to the new chairmans should be handed over together with Theresa's presence.

○ **Discussion:** David wonders if the new extra key, for Skills or the Intro General, has been ordered, Melissa will check.

[Meeting takes a break at 18:12]

[Meeting re-started at 18:22]

12b. Framtid - check-up

Background: Eric is here to present the status of our Career Fair Framtid, how many companies and what has changed from the previous year.

Discussion:

○ Melissa asked a question about the lunch lecture, as our main guest is at 13, she suggested not holding

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another lecture at 12 to avoid giving the impression of it being the highlight of the day. Eric points out the lack of volunteers and responsibilities, Melissa reinforces how it is expected by the rest of the Student Union boards to help out and fill in those positions missing, of course, if time allows. Framtid has no sponsor, except for Lansforsakringar. Eric presents the budget. Bogdan offers the possibility of discounted prices due to his workplaces when it comes to overnight stays. Eric informs that the budget outcome even though is around what was expected and presented previously, is not what he wished for. Melissa recommends some possible companies for sponsorship. David points out the fewer companies and wonders why. Eric's answer is due to possible raised prices, and inflation and mentions he could have reached out to more companies. A last call marketing, in January, for companies to sign up is brought up. Eric mentions the possibility of having a sponsorship for breakfast, lowering the expected cost.

13. Summary of assignments

- Chairman bring up the vote matter to your boards and inform new boards
- Asks for Framtid volunteers
- KS considers being responsible for Framtid
- Book meeting to have keys exchange with Theresa


14. Next meeting


2024-12-19 at 17:00

15. Closing of meeting

Meeting closes at 18:54



Meeting chairman

Secretary

Adjuster

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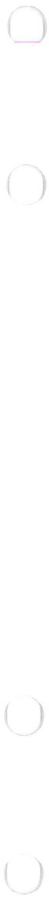
Framtid

10/2024 - 02/2025

Operating Income		Budget	Actual	Package type:	Base package	Gold package*	Late package
3980	Sponsorship	104 000,00 kr	0,00 kr	Cost:	6 500,00 kr	8 500,00 kr	6 900,00 kr
	Sponsorship from HIS	104 000,00 kr	0,00 kr	Amount:	9	22	2
	Sponsorship from companies	0,00 kr	0,00 kr	*3 are reserved for sponsors			
3310	Fair & exhibitions	262 575,00 kr	0,00 kr	Add-ons:			
	Base package	58 500,00 kr	0,00 kr	Memorabilia*		399 kr	Gifted to Sponsors and Working Partners
	Late package	13 800,00 kr	0,00 kr	Lunch*		99 kr/st	
	Gold package	187 000,00 kr	0,00 kr	PR-promotion*		599 kr	
	Add-ons	3 275,00 kr	0,00 kr	Additional space*		300kr per m*2	
	Minus extra utrymme			Items in goody bags*		299 kr	
Total income		366 575,00 kr	0,00 kr	Job listing		150 kr	
				Mingledinner		79 kr	
Operating Expenses				* Included in gold package			
Raw materials and supplies				Consumables			
4122	Food	30 505,00 kr	0,00 kr	Bags (600)	16 739,00 kr	https://www.easytryck.se/kassar-pasar/vopasar/vokasse-100gm	
	Breakfast	7 000,00 kr	0,00 kr	Lanyards (700)	7 990,00 kr	https://www.easytryck.se/profile/Hamlogoband-nyckelband/standard/nyckelband-standard-20-mm	
	Lunch	8 595,00 kr	0,00 kr	Booklets (1250)	7 191,00 kr	https://www.onlineprinters.se/b/foljdrar-staende-format-a4	
	Dinner	4 920,00 kr	0,00 kr	Tshirts (30+10)	4 000,00 kr	https://www.easytryck.se/profilklader/tshirts/tshirt-regent-unisex	
	Fika	10 000,00 kr	0,00 kr	Memorabilia	1 911,00 kr		
				Stickers	2 000kr		
				Total	39 831,00 kr	Org.nr: 556843-3477.	
Other external costs				Gul = oklar kostnad			
5400	Consumables	39 831,00 kr	0,00 kr	Notering: Ickebestämd logi + resande kostnad			
5900	Marketing	1 000,00 kr	0,00 kr				
5910	Profiling	0,00 kr	0,00 kr				
5915	Website	264,00 kr	0,00 kr				
6100	Office supplies	0,00 kr	0,00 kr				
6211	Mobilephone	3 000,00 kr	0,00 kr				
6231	Fika internal	0,00 kr	0,00 kr				
6232	Fika external	1 500,00 kr	0,00 kr				
6900	Lectures	55 000,00 kr	0,00 kr				
6910	Teambuilding	4 000,00 kr	0,00 kr				
Personal cost							
	Project leader	17 800,00 kr	0,00 kr	Arbetsgivaravgiften ingår ej i dessa			
	Project group	71 200,00 kr	0,00 kr				
	Financial manager	17 800,00 kr	0,00 kr				
	Graphics coordinator	17 800,00 kr	0,00 kr				
	Media coordinator	17 800,00 kr	0,00 kr				
	Volunteer manager	17 800,00 kr	0,00 kr				
	Total personal cost	89 000,00 kr	0,00 kr				
Total expenses		224 100,00 kr	0,00 kr				
Total income		366 575,00 kr	0,00 kr				
Total expenses		224 100,00 kr	0,00 kr				
Net total		142 475,00 kr	0,00 kr				



Framtid 2025 update





Number of companies

Gold packages - 22 (more on the way that are not paying hopefully 3)

Base packages - 9 companies

Late packages - 2



Changes from last year (Food)

- Food from Skösex instead of Götasalen:
- Lunch will be provided by Skösex
- Mingel Dinner will be held in Victoria

Götasalen lunch - 113 kr per person

Skösex lunch - 65 kr per person

Skösex mingel dinner - 65 kr per person



Changes from last year (Booklet)

- Same design as 2023 and 2019
- Smaller booklet due to cost and a smaller amount of companies
- Will be finished next week



Changes from last year (Map)

- Zones are made more clear with colour coding and a singular letter so for instance (A2, A5, B2).
Letters are shown with a colour on the map (being discussed currently)





Lecturer Jonas Von Essen

- Will be performed 13 instead of during lunch (12 am)

